

LAKE VIEW TERRACE WHITE ELEPHANT SALE VENDOR REGULATIONS:

Dear Applicant,

Thank you for expressing interest in becoming a vendor at the White Elephant Sale. Please read and review this packet prior to applying to become a vendor. All vendors MUST agree to ALL of the following terms, conditions, and requirements PRIOR to applying. Payment are due on prior to the event or your space will be cancelled. ***YOU MUST EMAIL epco.33@verizon.net THAT YOU HAVE READ AND AGREE TO THESE REGULATIONS PRIOR TO THE WHITE ELEPHANT SALE***

Setup & Breakdown:

On the day of the White Elephant Sale, all Vendors must check in with the Event Coordinator at the Lake View Terrace booth (across from the stage). Vendors may begin set-up NO EARLIER than 5:30a.m. You will have between 5:30PM-7:30 a.m. to arrive for set-up. If you do not show up on site by 7:30 a.m., your booth space will be forfeited with no refund. Your booth must be completely ready by 7:30 a.m. Failure to be ready by this time shall result in a forfeiture of future event spaces. Vendor vehicles will only be allowed to drive into the parking lot during setup until 7:30 a.m. After that time, any late arriving vendors will have to hand carry their items on foot. Breakdown and packing up is not permitted until after 2:00 PM. Any vendors violating this rule shall be prohibited from returning.

Space & Equipment:

Each vendor is given a 10ft. X 10ft space. Your space starts where the parking space lines meet the curb (please see the attached tent diagram). It is very important that you set your tent up in the correct space so that all vendors have the correct amount of space. You are allowed and encouraged to bring whatever you need for your booth space, but you must stay within your space. We strongly recommend that you bring booth lighting. Electricity is included, but you will need your own long extension cord to plug in. NO SALES OF ALCOHOL, PORN, LIVE ANIMALS, WEAPONS, PREPARED FOODS AND DRINKS allowed.

Parking:

Once you have unloaded your car, please park in area designated by white chalk.

Cancellation Policy:

Any requests to cancel your space must be submitted via email to epco.33@verizon.net AT LEAST ten (10) days prior to the White Elephant Sale. Two or more timely cancellations could affect future participation in the White Elephant Sale.

Contact:

Eli Wells, Coordinator
White Elephant Sale
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